

AGENDA

NORTHERN INYO COUNTY LOCAL HOSPITAL DISTRICT

BOARD OF DIRECTORS MEETING

January 16, 2013 at 5:30 P.M.

In the Northern Inyo Hospital Board Room at 2957 Birch Street, Bishop, CA

1. Call to Order (at 5:30 p.m.).
2. Opportunity for members of the public to comment on any items on this Agenda.

Consent Agenda

3. Approval of the minutes of the December 19, 2012 regular meeting (*action item*).
4. Financial and Statistical Reports for the month of November 2012; John Halfen (*action item*).
 - *The month of November produced a modest surplus of revenues over expenses of \$107,757; although somewhat short of budget (\$181,520). Total expenses were slightly less than budget and gross revenues were slightly ahead of budget. Net income on a year-to-date basis is 2.5 million ahead of budget. Cash continues to improve slightly although days in Accounts Receivable did increase slightly to 60 days. December may prove to be a difficult month as volume was down.*

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5. Administrator's Report; John Halfen.

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| A. Orthopedic services update | D. Bond Refinancing Update |
| B. Security report for November 2012 | E. Patient Compliment |
| C. Physician Recruiting Update | F. Anthem Blue Cross update |

6. Chief of Staff Report; Robbin Cromer-Tyler, M.D.

- A. Policy and Procedure approvals (*action items*):

1. Standardized Procedures for NIH RHC Nurse Practitioners

- a.) *Emergency Care Policy for the Nurse Practitioner*

- b.) *Laboratory and Diagnostic testing*

2. Protocols for NIH RHC Physician Assistants

- a.) *Emergency Care Policy for the Rural Health Clinic Physician Assistant*

- b.) *Laboratory and Diagnostic Testing Policy for the Rural Health Clinic Physician Assistant*

7. Old Business

- A. Update on CEO Succession plan and selection of recruiter (*action item*).

8. New Business

- A. Discussion of employee concerns regarding NIH family and medical leave policies (*possible action item*).
 - B. Reconsideration of separation of employment of Donise Costello, LVN (*possible action item*).
 - C. Discussion of the relationship between Northern Inyo Hospital; the District Board of Directors; and the Personnel Payroll Advisory Committee (PPAC); per Nita Eddy, NIH Nursing PPAC Representative (*possible action item*).
 - D. G.E. Healthcare Contract and purchase, wireless upgrade (*action item*).
 - E. Daisy Foundation Nursing Awards (*information item*).
 - F. NIH Employee Survey (*possible action item*).
 - G. Personnel Policy Approval, “*Health and Safety – Post-Offer Physical Examination and Annual Health Screening*” (*action item*).
 - H. Proposals regarding Hospice of the Owens Valley (*possible action items*):
 - 1. Potential Hospice merger with Pioneer Home Health Care
 - 2. Decision regarding location of Hospices offices
 - 3. Potential for NIH to develop and incorporate a Homecare and Hospice Division
 - 4. Discussion of other potential roles the District would like to play in relation to the Hospice of the Owens Valley
 - I. Proposal for the California Section 1115 Waiver Demonstration Years Six-Ten (*action item*).
 - J. Possible purchase of residential real property to serve as temporary housing for persons providing essential services to the District, including but not limited to incoming physicians and nurse travelers (*action item*).
9. Reports from Board members on items of interest.
10. Opportunity for members of the public to comment on any items on this Agenda, and/or on any items of interest.
11. Adjournment to closed session to:
- A. Hear reports on the hospital quality assurance activities, and hear a report from the Medical Staff Executive Committee (Section 32155 of the Health and Safety Code, and Government Code Section 54962).
 - B. Confer with legal counsel regarding pending litigation based on stop notice filed by Strockal, Inc. (Government Code Sections 910 et seq., 54956.9).
 - C. Conduct CEO Annual Performance Evaluation (Government Code Section 54957).

- D. Discussion of an employee complaint and disagreement regarding an employment separation (Government Code Section 54957).
 - E. Discussion of an employee grievance and appeal of an employee termination (Government Code Section 54957).
 - F. Conference with real property negotiator (John Halfen) regarding property located in the District (Government Code Section 54956.8).
12. Return to open session, and report of any action taken in closed session.
 13. Opportunity for members of the public to address the Board of Directors on items of interest.
 14. Adjournment.